

**BOARD OF DIRECTORS' MEETING IN PUBLIC  
AGENDA**

**Date:** 13 March 2025  
**Time:** 0930hrs – 1230hrs  
**Venue:** Shropshire Education & Conference Centre  
**Chair in Common:** Mr Andrew Morgan

Time	Item no.	Item	Paper / Verbal	Page	Lead	Action
<b>Procedural Items</b>						
0930hrs	031/25	Welcome, introductions, and apologies	Verbal	-	Chair in Common	For noting
	032/25	Patient Story ( <i>Note: this item may need to be taken later in the meeting</i> )	Enc		Interim Chief Nursing Officer	For noting
	033/25	Quorum	Verbal	-	Chair in Common	For noting
	034/25	Declarations of conflicts of interest	Verbal	-	Chair in Common	For noting
	035/25	Minutes of the previous meeting held on 16 January 2025	Enc		Chair in Common	For approval
	036/25	Action log	Enc		Chair in Common	For approval
	037/25	Matters arising from the previous minutes (not covered elsewhere on the agenda or action log)	Verbal	-	Chair in Common	For discussion
<b>Reports from the Chair in Common and Chief Executive</b>						
0950hrs	038/25	Report from the Chair in Common	Verbal	-	Chair in Common	For noting
	039/25	Report from the Chief Executive	Enc		Chief Executive	For noting
<b>Reports from Assurance Committee Chairs</b>						
1000hrs	040/25	Audit & Risk Assurance Committee Chair's Report (February 2025)	Enc		Committee Chair	For assurance
	041/25	Quality & Safety Assurance Committee Chair's Report (January & February 2025)	Enc		Committee Chair	For assurance
	042/25	Performance Assurance Committee Chair's Report (January & February 2025))	Enc		Committee Chair	For assurance
	043/25	Finance Assurance Committee Chair's Report (January & February 2025)	Enc		Committee Chair	For assurance
	044/25	People & OD Assurance Committee Chair's Report (February 2025)	Enc		Committee Chair	For assurance
<b>SHORT BREAK</b>						
<b>Strategic, Quality &amp; Performance Matters</b>						
1100hrs	045/25	Integrated Performance Report	Enc		Chief Executive	For noting

	046/25	Trust Communication Strategy	Enc		*Assistant Chief Executive	For approval
<b>Regulatory &amp; Statutory Reporting</b>						
1120hrs	047/25	Medical Examiner & Bereavement Service Report Q3 2024/25	Enc		Medical Director	For noting
	048/25	How we learn from deaths Report Q3 2024/25	Enc		Medical Director	For noting
	049/25	Guardian of Safe Working Report Oct-Dec 2024	Enc		Medical Director	For noting
	050/25	Board Balance Statement	Enc		*Director of Governance	For approval
<b>Assurance Framework</b>						
1145hrs	051/25	Integrated Maternity & Neonatal Report	Enc		Interim Chief Nursing Officer	For assurance
	052/25	Patient Safety Incident Response Overview Report	Enc		Interim Chief Nursing Officer	For assurance
	053/25	Board Assurance Framework Q3 2024/25	Enc		*Director of Governance	For assurance
	054/25	Risk Management Report Q3 2024/25	Enc		*Director of Governance	For assurance
	055/25	System NHS Accountability and Performance Framework	Enc		*Director of Governance	For noting
	056/25	System Integrated Improvement Plan	Enc		Chief Executive	For assurance
	057/25	Standing Financial Instructions (SFIs) – update following approval in Jan 25	Enc		*Director of Governance	For noting / assurance
<b>Procedural Items</b>						
1225hrs	058/25	Any other business – agreed by the Chair	Verbal	-	Chair in Common	For discussion
	059/25	Date and time of next meeting: 0930hrs on <b>Thursday 8 May 2025</b>	Verbal	-	Chair in Common	Information
<b>Stakeholder Engagement</b>						
1230hrs	060/25	Questions from the public – <i>an amended process will be implemented from the start of the new financial year</i>	Verbal	-	Chair in Common	Information
<b>Close of meeting</b>						

\*Non-voting

ITEMS WITHIN THE BOARD INFORMATION PACK		
Reports / Appendices	Lead	Page No.
<b>049/25 Guardian of Safe Working Report: Appendices 1-6</b>	Medical Director	
<b>051/25 Integrated Maternity &amp; Neonatal Report Appendices:</b>	Interim Chief Nursing Officer	
<i>Appendix 1: Ockenden Report Action Plan</i>		
<i>Appendix 2: Neonatal External Mortality Review (NEMR) Action Plan</i>		
<i>Appendix 3: Summary Maternity &amp; Neonatal Transformation Plan (MNTP) Ph 2</i>		
<i>Appendix 4: CNST MIS Safety Action 1 Quarterly Report</i>		
<i>Appendix 5: CNST MIS Safety Action 1 Board Report</i>		
<i>Appendix 6: Locally Agreed Dashboard – Safety Champions</i>		
<i>Appendix 7: Perinatal Leadership Team meeting minutes</i>		