

ARMED FORCES HTP FOCUS GROUP ACTION LOG

Action No	Date of meeting	Action	Lead Officer	Timescale/ Deadline	Comment/ Feedback from Lead Officer	Action
17th October 2024						
AF1	17/10/2024	Charlotte Hill to liaise with Sarah Kerr (Armed Forces Outreach Support Coordinator) to discuss the best way for patient referrals to be transferred within the Trust.	Charlotte Hill		There is already a patient pathway which can be located on the intranet - SaTH Intranet - Armed Forces	COMPLETED
AF2	17/10/2024	Charlotte Hill to liaise with Ruth Smith (Head of Patient Experience) to discuss options on adapting the patient passport for Armed Forces/Veterans.	Charlotte Hill		This is something the AF T&F group are already reviewing but this doesn't include Ruth. The action is sitting with Mike and Kevin(Stakeholders in the T&F Group), and that is to review how the current "care plan" (which is currently sitting outside of the EPR, until it is integrated with the next upgrade) can be updated to include the "passport" type elements we require for the Armed Forces community. Therefore, this action needs to be closed from HTP focus group	COMPLETED
AF3	17/10/2024	Aaron Hyslop to send Charlotte Hill the various focus group action logs which covers all issues raised by all the different groups with different needs.	Aaron Hyslop		All focus group action logs, and resulting design summary, shared with CH 17/10/24	COMPLETED
AF4	17/10/2024	Charlotte Hill to liaise with Karla Jennings-Preece (Operational Manager) and Anna Martin (Divisional Director for Clinical Support Services) around RAF Shawbury accessing radiology services in a better way.	Charlotte Hill		CH contacted AM 17/10 and initiated ongoing discussions between Radiology and RAF Shawbury about improved radiology access for RAF Shawbury.	COMPLETED