

## WOMEN & CHILDREN FOCUS GROUP - OPEN ACTIONS

Action No	Date of meeting	Action	Lead Officer	Timescale/ Deadline	Comment/ Feedback from Lead Officer	Action
<b>W&amp;C 2nd September 2024</b>						
27	02/09/2024	Member of the public to send Ed Rysdale his predicted figures for transfer from PRH to RSH to look at. Ed Rysdale will respond directly to the member of the public regarding the request	Ed Rysdale			<b>ONGOING</b>
<b>W&amp;C 12th July 2024</b>						
17	12/07/2024	Meinir Williams to consider producing a document which shows the changes and added benefits that HTP will deliver which were not included in the original consultation in 2018.	Meinir Williams		Work is underway to describe more detail on option 3 and 4 which covers the full ambition of the development, including integrated health centre at PRH, will be shared in due course.	<b>ONGOING</b>
22	12/07/2024	Meinir Williams to investigate the Birmingham Children's Hospital expertise to be brought to PRH or RSH using video.	Meinir Williams		Anne-Marie Lawrence will reach out to Birmingham, HTP to work with clinical team to allocate facility to support video link for MDT work, etc. Video link and remote consultation has been an ongoing discussion through build design so capability is part of the programme.	<b>ONGOING</b>

## WOMEN & CHILDREN FOCUS GROUP - CLOSED ACTIONS

Action No	Date of meeting	Action	Lead Officer	Timescale/ Deadline	Comment/ Feedback from Lead Officer	Action
<b>W&amp;C 12th July 2024</b>						
18	12/07/2024	Carol McInnes to take questions back to the senior team to provide the group with a response that can be circulated.	Carol McInnes		Please see Q&A document for response	COMPLETED
19	12/07/2024	Carol McInnes to ensure that if the HTP Lead Clinician is unable to attend this meeting, then there should be another clinician available to attend on their behalf.	Carol McInnes		W&C clinician, and back up, will be available for calls going forward.	COMPLETED
20	12/07/2024	Adam Ellis-Morgan to feedback to the designers to look at how the car park could be more family friendly e.g. with parent child parking spaces or wider spaces to facilitate loading and unloading of children and newborns.	Adam Ellis-Morgan		Comments have been passed to design team for consideration in detailed design, expected October 24 at the earliest to show these spaces have been incorporated into the design.	COMPLETED
21	12/07/2024	Kate Ballinger to put Louise Kiely's email address on the Team meeting chat.	Kate Ballinger		Address added to chat.	COMPLETED
23	12/07/2024	Kate Ballinger to pick up on the comment with the Travel and Transport group on facilitating the routes around the hospital so that they're available for cyclists and pedestrians.	Kate Ballinger		RSH site review with wheelchair user completed and feedback provided to Estates and HTP team, issues with map fed back to Communications. Cycle routes to be reviewed when main build is established.	COMPLETED
24	12/07/2024	Adam Ellis-Morgan to investigate disabled parking spaces and spaces for families.	Adam Ellis-Morgan		Design team will include disabled spaces into the final detailed design plans.	COMPLETED
25	12/07/2024	Kate Ballinger to pick up the issue around accessible parking at PRH through the travel and transport group as this is not a specific HTP issue.	Kate Ballinger		Discussed with Estates and Facilities and will keep under review. HTP plans will include disability / family parking areas and will be detailed in forthcoming plans as in actions 20, 24	COMPLETED
26	12/07/2024	If people want to get involved with the focus group or want to contact Carol directly: carol.mcinnis1@nhs.net or text on 07511 163882.	Carol McInnes		Details published with actions.	COMPLETED
<b>W&amp;C 5th March 2024</b>						
16	05/03/2024	Chloe Northover to provide images of the new plans from the presentations by the end of April to be placed on a board within the paediatric unit and the atrium.	Lydia Hughes	07/06/2024	HTP Comms to link with W&C on new build images for atrium	COMPLETED
<b>W&amp;C 7th December 2023</b>						
15	07/12/2023	(JC) to email (CN) Dianne Lloyd (Acting Deputy Divisional Director of Operations – Clinical Support Services) details, Dianne can liaise with all therapies - Occupational Therapists and include them within the focus groups.	Julia Clarke	14/12/2023	Email sent to Dianne Lloyd 7/12/23 and Mandy Taylor (Acting Therapy Centre Manager) introduced to AHR (Chloe and Gareth)	COMPLETED
<b>MNVP 16th November 2023</b>						
MNVP 1	16/11/2023	Currently there is one bereavement suite in the new build plus the ability to flex a room to provide a second room if required. Could we get information on circumstances when there have been more than two bereavement events at the same time and if that occurs frequently, consider having a double bereavement suite and one other room as additional flexibility?	Charlotte Robertshaw (Maternity Comms & Engagement) to obtain data	Ongoing	There have been two occasions in the last 18 months in which a third bereavement room may have been required. Architects, clinical team, and patient representatives are reviewing the design in 1:50 meetings, this might be incorporated in quieter areas of the department.	COMPLETED

MNVP 2	16/11/2023	Wrekin ante-natal is at one end of PRH, the MLU at another end of the hospital, scanning in a separate part and then the delivery suite in the W&C Centre. When the Consultant service moves to RSH it is possible there may be 4 different locations (scanning is not in the RSH new build) so appointment directions will need to be very clear.	Charlotte Robertshaw (Maternity Comms & Engagement) with HTP team	Ongoing	In the new build at RSH, the MLU will be alongside the Consultant Led Unit. The location of the antenatal services, currently in Mytton Oak House, are not yet determined. As part of our Estates strategy, we will review clinical adjustments at PRH.	COMPLETED
MNVP 3	16/11/2023	It was noted that in the new RSH build the footprint could not accommodate maternity inpatients and the neonatal unit on the same floor without a loss of beds. This means that at RSH mums needing ongoing medical care will be downstairs on the post natal ward and they would need to go upstairs to see their baby in the neonatal unit possibly in a wheel chair requiring extra help. Is there any option for the mother and baby to be on the same floor?	Tom Jones - HTP team and architects	n/a	There will be an increase of parenting rooms on the neonates floor (from 3 to 8).	COMPLETED
MNVP 4	16/11/2023	Consider feasibility and costs of installing a digital map/or touch screen showing how to get to a certain place within the hospital to be used at times when there is nobody on reception in the main entrance area. Possibly with a printout (this is available in other hospitals). Could consider charitable funds if costs not included in project.	Gareth Banks - AHR architects	Ongoing	This action will be carried forward in the MEC&SAC action log.	COMPLETED
MNVP 5	16/11/2023	Consider providing a communal/open area for post natal/ante natal families where they can have a cup of tea or chat because it can be quite isolating if in hospital for a long time	Gareth Banks - AHR (with clinical team)	Ongoing	The new design for the maternity inpatient ward has a breakout space near the multi bay at the top of the ward.	COMPLETED
MNVP 6	16/11/2023	Can the ante-natal sessions be re-provided now and in the future (paused during Covid) so mothers can meet together and build relationships?	Charlotte Robertshaw with W&C Division	Ongoing	There is currently a project underway to recommence Antenatal Education classes in Shropshire, Telford & Wrekin and oversight of this is being sought through the LMNS Healthy Pregnancy & Healthy Families workstream of which the MNVP attend and a dedicated Antenatal Education task and finish group.	COMPLETED
<b>W&amp;C 14th September 2023</b>						
13	14/09/2023	Dates to be arranged for specialist focus groups (LD Carers, Mental Health and Children & Young People) These will be shared with focus group members.	Hannah Morris	30/11/2023	A specialist focus group took place for LD & Autism Carers on the 14 <sup>th</sup> November. Mental Health Focus group has been organised for 22 Feb 2024 and Dementia focus group on 1st March. Children's focus group being arranged for April.	COMPLETED
14	14/09/2023	The Trust will link with MNVP to arrange a focus group with service users that they link with to gain their feedback.	Hannah Morris	30/11/2023	Meeting organised for the 16 <sup>th</sup> November 2023	COMPLETED
<b>W&amp;C 5th June 2023</b>						
6	05/06/2023	Kate Ballinger to liaise with focus group member (MA - Focus group member) and Ruth Smith (Lead for Patient Experience) to discuss what the Trust can do to support Children with Learning Disabilities accessing our services.	Kate Ballinger	30/06/2023	Introductory email sent 06/06/23, and plans to involve MA in development of alternative video tours of new build with RS.	COMPLETED
7	05/06/2023	Julie Plant to contact questioner (MA - Focus group member) regarding involvement in the current facilities and additionally advise for reassurance, that there is now a Paediatric Mental Health Nurse employed as part of the children's unit which she will also be happy to discuss with MA.	Julie Plant	30/09/2023	Contact made by Julie Plant (delayed due to unavoidable circumstances) and meetings have been arranged to discuss further.	COMPLETED
8	05/06/2023	The earlier slide which mentioned the digital links, are you working with Wales for the cross boarder digital links? Kate Ballinger to contact the digital team to find out current position.	Kate Ballinger	31/07/2023	Information received from Digital team and passed on the HG at Powys Teaching Health Board.	COMPLETED

9	05/06/2023	Julie Plant (Divisional Director of Nursing) to contact focus group members (JS and MA) to discuss the development of a children and young people participation group and also the parent element of the Post-Acute Care Enablement (PACE) team.	Julie Plant	30/09/2023	Contact made by Julie Plant (delayed due to unavoidable circumstances) and meetings have been arranged to discuss further.	COMPLETED
10	05/06/2023	Kate Ballinger to introduce JS and MA to Ruth Smith (Head of Patient Experience) as one of her big focuses is around children and young people with learning disabilities.	Kate Ballinger	30/06/2023	Introductory email sent 06/06/23, and plans to involve MA & JS in development of alternative video tours of new build with RS.	COMPLETED
11	05/06/2023	Travel is coming up quite a bit in the conversations we're having. How do you think we can manage this together? It has been suggested hospital transport, what other solutions do you think there are?	Hannah Morris	30/09/2023	Travel and Transport Group arranged for 28th September	COMPLETED
12	05/06/2023	Hannah Morris link with the ICS regarding feedback that Patient Participation Groups would find it useful to have a responsible lead within the ICS for patient groups (as they previously had within the CCG).	Hannah Morris	31/07/2023	HM met with Kate Manning. It was agreed that Kate would liaise with the Patient Participation Groups to look at how they link, share information and involve PPG groups. Its now with Jane Morris to see how she liaises with the GPs and the CCG.	COMPLETED
<b>W&amp;C 28th February 2023</b>						
1	28/02/2023	Tom Jones to include a slide on gynaecology in the pack before it is circulated out.	Tom Jones		Additional slide was added and sent out to focus group members	COMPLETED
2	28/02/2023	Ed Rysdale – To contact the clinical lead for an update on the latest version of the final model of the two MLU's.	Ed Rysdale		Included in June Focus Group Update	COMPLETED
3	28/02/2023	What are your thoughts on: What would good look like? What do you think are the biggest barriers to achieving this? What do you think are possible solutions?	Group		No feedback received, added to June breakout focus group sessions	COMPLETED
4	28/02/2023	Kate Ballinger to send invite for focus groups to representative of Powys Community Health Council once Andrea Blaney has confirmed.	Kate Ballinger		Confirmed with Andrea	COMPLETED
5	28/02/2023	Julia Clarke noted an error on slide 23, race should be separated from religion or belief. This is a separate characteristic, Sophie Stevens-Jones to amend before the slides are issued.	S S-Jones		Updated slide	COMPLETED