The Shrewsbury and Telford Hospital NHS Trust

BOARD OF DIRECTORS' MEETING IN <u>PUBLIC</u>
AGENDA

Date: 11 July 2024
Time: 0930hrs – 1330hrs
Venue: Shropshire Education & Conference Centre
Acting Chair: Prof Trevor Purt

Time	Item no.	Item	Paper / Verbal	Page	Lead	Action
Procedural Items						
0930hrs	090/24	Welcome, introductions, and apologies	Verbal	-	Chair	For noting
	091/24	Patient Story	Enc	4	Director of Nursing	For noting
	092/24	Quorum	Verbal	-	Chair	For noting
	093/24	Declarations of conflicts of interest	Verbal	-	Chair	For noting
	094/24	Minutes of the previous meeting held on 9 May 2024	Enc	6	Chair	For approval
	095/24	Action log	Enc	24	Chair	For approval
	096/24	Matters arising from the previous minutes (not covered elsewhere on the agenda or action log)	Verbal	-	Chair	For discussion
Reports from the Chair and Chief Executive						
1000hrs	097/24	Report from the Acting Chair	Verbal	-	Chair	For noting
	098/24	Report from the Chief Executive	Verbal	-	Chief Executive	For noting
Reports from Assurance Committee Chairs						
1015hrs	099/24	Audit & Risk Assurance Committee Report (May 2024)	Enc	25	Committee Member	For assurance
	100/24	Quality & Safety Assurance Committee Chair's Report (May & June 2024)	Enc	27	Committee Chair	For assurance
	101/24	Finance & Performance Assurance Committee Chair's Report (May & June 2024)	Enc	33	Committee Chair	For assurance
	102/24	People & OD Assurance Committee Chair's Report (June 2024)	Enc	37	Committee Chair	For assurance
Strategic, Quality & Performance Matters						
1115hrs	103/24	Integrated Performance Report	Enc	39	Chief Executive	For noting
	104/24	Getting to Good Progress Report	Enc	111	Chief Executive	For noting

Regulatory & Statutory Reporting

1135hrs	105/24	Report from the Guardian of Safe Working (GoSW) Q4 2023/24	Enc	136	Medical Director	For noting
	106/24	Report from the Director of Infection Prevention & Control Q4 2023/24	Enc	151	Director of Nursing	For noting
	107/24	Bi-Annual Nurse Staffing Review	Enc	161	Director of Nursing	For assurance
	108/24	How we learn from deaths Report Q4 and Annual 2023/24	Enc	171	Medical Director	For noting
	109/24	Freedom to Speak Up (FTSU) Report Q4 and Annual 2023/24	Enc	189	*FTSU Lead Guardian	For assurance

Assurance Framework

1220hrs	110/24	Patient Safety Incident Response Framework (PSIRF) Presentation	Presn	-	Director of Nursing	For assurance
	111/24	Integrated Maternity Report	Enc	213	Director of Nursing	For assurance
	112/24	Incident Overview Report	Enc	225	Director of Nursing	For assurance
	113/24	Formal review of Winter Plan 2023/24	Enc	234	Acting Chief Operating Officer	For noting
	114/24	June Board Walks – Summary Report	Enc	243	Chair	Information

Procedural Items

1320hrs	115/24	Any other business – agreed by the Chair	Verbal	-	Chair	For discussion
	116/24	Date and Time of Next Meeting; 0930hrs on **Thursday 12 Sept 2024**	Verbal	-	Chair	Information

Stakeholder Engagement

1330hrs	117/24	Questions from the public – process reminder	Verbal	-	Chair	Information

Close of meeting

*Non-voting

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